**ANDERSON MARTIN**

**#9 BAJNATH TRACE, QUARRY VILLAGE, SIPARIA**

**TELEPHONE: 336-7661, 761-5230**

**EMAIL:** [anderson­\_martin@live.com](mailto:anderson_martin@live.com)

**Human Resource Department,**

Dear Sir/madam,

I am very interested in working with your prestige organization and wish to apply for a position in your firm commensurate with my education and experience.

As can be seen from my resume I have obtained a certificate in Health, Safety and Environmental Management at The University of The West Indies. I am now in the process of pursuing the degree level at the College of Science, Technology & Applied Arts of Trinidad & Tobago (C.O.S.T.A.A.T.T). My present work experience, combined with my academic endeavors demonstrates that I have the knowledge and capabilities required and can quickly adapt to any environment.

I currently head Hydrocarb Trinidad Limited’s Job Safety Analysis/Risk Assessment Work Action Committee. My contribution at Hydrocarb assisted in the company’s accomplishment of S.T.O.W. certification and continued recertification of our systems by Lloyd’s Register for Quality in ISO 9001, ISO 14001 and OHSAS 18001 over the last couple of years has exposed me to aspects of the mentioned field (HSSE) both theoretically and practically(onsite). I believe that I will make a valuable contribution to your organization, exceeding expectations, given the opportunity.

On the attached sheets, I have included details of my education and training and hasten to add that I am honest, hardworking, result oriented and understand the value of these qualities.

Should this application meet with your approval I can be contacted at the following numbers 336-7661, 761-5230 to arrange an interview at your convenience. I look forward to your favorable consideration.

Yours respectfully,

Anderson Martin

*Via email*

January 3rd, 2017

**CURRICULUM VITAE**

**ANDERSON MARTIN**

**#9 BAJNATH TRACE, QUARRY VILLAGE, SIPARIA**

**TELEPHONE # 336-7661, 761-5230**

[anderson\_martin@live.com](mailto:anderson_martin@live.com)

Marital Status – Single Date of Birth – July 20th July 1987

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**EDUCATION**

2014-presently – College of Science, Technology & Applied Arts of Trinidad & Tobago

(C.O.S.T.A.A.T.T).

2009-2010 – University of the West Indies Open Campus

2000-2005 – Fyzabad Anglican Secondary School

1993-2000 – Erin Road Presbyterian School

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| **2 YEAR CERTIFICATE COURSE GRADE YEAR**  **IN HEALTH, SAFETY AND ENVIRONMENTAL**  **MANAGEMENT (University of the West Indies)** |

* Language Skills and Communication B+ 2009
* Human Behavior and Organizational Safety Ao 2009
* Concepts in Chemistry Co 2009
* Introduction to Environmental Management Ao 2009
* Introduction to Occupational Health and Safety Co 2009
* Principles of Industrial Safety I Ao 2009
* Health Hazard Identification B+ 2010
* Principles of Industrial Health and Safety II Ao 2010
* Environmental Safety and Health Legislation C+ 2010
* Control of Health Hazards Ao 2010
* Evaluation of Safety Programs Bo 2010
* Research Project Ao 2010

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| **INTEGRATED QUALITY, HEALTH & SAFETY AND ENVIRONMENTAL**  **INTERNAL AUDITING TRAINING** (Goal- Point Services Limited) |

COURSE CONTENT:-

* Definition of Quality
* Quality Management
* Quality Systems
* ISO 9001-2008 Requirements
* Quality Management Systems
* System Documentation
* Characteristics of Audits
* System and Process Auditing
* Audit Criteria
* Audit Evidence
* Non – Conformance Statements
* Planning Audits
* Time Management
* Finding Objective Evidence
* Communicating
* Note –Taking
* Managing Auditee Reactions
* Types of Questions
* Audit Phases
* Checklist Preparations
* Environmental Management
* ISO 14001 – 2004 Requirements
* Aspects and Impacts
* Aspects Assessments
* Environmental Programs
* Health and Safety Management
* H&S Hazard Identification
* OHSAS 18001 – 2007 Requirements
* Risk Assessments
* Audit Reports
* Corrective Action and Follow Up
* Legal Requirements Overview

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| **RISK ASSESMENT PROGRAM**  (Prestige Management Services Limited) |

**COURSE CONTENT**

* Outline Of Current Legislation
* Principals Of health & Safety
* Identification of hazards
* Risk Evaluation
* Identifying Control Measures
* Risk Management & Monitoring

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| **OSHA GENERAL INDUSTRY OCCUPATIONAL SAFETY & HEALTH COURSE**  **Compliance: OSHA 29 CFR PARTS 1910** (Tec safe Training & Consulting) |

**MODULES:-**

* Introduction to OSHA
* Confined Space Entry
* Electrical Safety
* Hand & Power Tools
* Hazardous Materials
* Hazard Communication
* Lockout Tag out
* Machine Guarding
* Material Handling & Storage
* Means of Egress
* Overhead & Gantry Cranes
* Personal Protective Equipment
* Powered Industrial Trucks
* Record Keeping
* Slings
* Safety & Health Programs
* Waking & Working Surfaces
* Welding Cutting & Brazing
* Introduction Into Personal Hygiene
* Blood Bourne Pathogens

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| **ACCCIDENT INVESTIGATION** (Prestige Management Services Limited) |

**MODULES:-**

* The purpose of an investigation
* The priorities when responding to an accident
* The sources of information to include when gathering facts
* Conducting a meaningful witness interview
* Analyzing information obtained in an investigation
* Effective documentation in an investigation
* Making effective recommendations for corrective actions

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| **LOCK OUT /TAG OUT PROGRAM**  (Prestige Management Services Limited) |

**MODULES:-**

* Scope and Responsibilities
* Definitions
* Hazardous Energy Sources
* Functions covered by lock out /tag out
* Energy control programme
* Confined Space Entry
* Lockout /Tag out process – Preparation for the shutdown, shutdown procedure, isolating machinery from its energy sources, application of lockout / tag out devices, releasing stored energy, verification procedures, group lockouts, shift change, removing a lock and restoring energy.

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| **STANDARD FIRST AID AND CPR PROGRAM**  (Prestige Management Services Limited) |

**MODULES:-**

* Communication and giving out responsibility in an emergency
* Cardio Pulmonary Resuscitation
* Managing someone who is unconscious
* Treating and controlling bleeding
* Treating burns and scalds
* Treating injuries to bones, muscles and joints
* Treating minor shock
* Simple record keeping, using materials in a first aid box
* Personal hygiene, cross infection when treating wounds
* Introduction into the blood borne pathogen standards
* Blood borne Exposure Determination

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| **FACLK NUETEC**  **NUTEC CALEDONIAN SAFETY TRINIDAD LTD** |

Opito Certified Course:-

Tropical Basic Safety Induction and Emergency Training (**TBOSIET**)

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| **ELECTRICAL INSTALLATION (Industrial)**  **(University of the West Indies)** |

GRADE: - Ao YEAR 2013

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| **CXC PROFICIENCY GRADE YEAR** |

* English Language General III 2005
* Caribbean History General III 2005
* Principal of Business General III 2005
* Social Studies General III 2005
* Mathematics Basic III 2005
* Integrated Science General III 2005

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**ACHIEVEMENTS**

Machine Shop (Lathe Setter Operator) 2007

OPITO Certified Course (TBOSIET) Offshore Basic Safety 2007

General Industry Safety and Health (OSHA) 2006

Tec Safe Training and Consulting 2006

Micro Entrepreneurship (YTEPP) 2004

Building Electrical (NEC) 2002

**WORK EXPERIENCE**

**Hydrocarb Trinidad Limited** Guapo Road, Fyzabad 2006 – presently

* Lathe Setter/ Operator
* Milling and Fitting
* Pipe Slotting/ Perforating
* PCP Assembly and Maintenance
* Polyuthrene Application (rhino lining)
* Building Electrical
* Pump Repairs and Installation
* Chairman Risk Assessment/Job Hazard Analysis Work Action Committee for implementation of Integrated Quality, Health Safety And Environmental Management System (presently)

**Hi Tech Electrical**  Erin Road, Siparia 2005 - 2006

* Building Electrician

**INTEREST**

Interacting with people

Networking

Football

Cricket

**SKILLS**

Lathe Setter Operator.

Building Electrician

H.S.E Officer

**REFERENCES**

Copies of Testimonials from the following are available upon request

**Gigi Thompson – Director - Q.H.S.E Administrative Services**

**#17 Ibis Street, Fanny Village, Point Fortin**

**Tel # 345-8095(cell), 648-0541(Home/Fax)**

**Email: alanya.qhse@hotmail.com**

**Andrew Bernard - Petroleum Operation Supervisor (Hydrocarb Trinidad Limited). Tel # 480-8831**

**Fitzroy Henry – Supervisor-Engineering Services (Hydrocarb Trinidad Limited) Tel # 480-8833**